Panther Ridge Homeowners Association

SOCIAL COMMITTEE CHARTER

Purpose

The committee shall facilitate interaction between homeowners through a variety of planned social events designed to appeal to the wide cross section of residents. The intendent result is to improve neighborhood camaraderie and sense of community.

Responsibility

1. Develop a list of proposed social events for the upcoming calendar year giving dates and budgets.
2. Present for Board approval any events not on yearly social calendar.
3. Appoint event coordinators to assist with planning events. Events coordinators may/may not be members of the social committee.
4. Ensure event coordinators maintain within allotted budgets.
5. Publish upcoming events.
6. Ensure overall adherence to annual budget.
7. Ensure that receipts, associated with community events, are properly submitted to Treasurer
8. Establish manpower (volunteers, vendors, etc.) needed for each event.

Scope

Establish community events encouraging resident interaction and camaraderie.

Membership

The committee will consist of three to five permanent members, plus any volunteers on as need basis. One member shall be selected by the committee as Chairman and be the liaison with the Board. Members of this committee shall be appointed and removed by the Board at any time, with or without cause.

Meetings

The committee will meet on a quarterly basis or as needed. At least one member shall attend Board meetings to provide written updates.

Reporting

The committee shall prepare written minutes and monthly written reports pertaining to actions completed and ongoing activities to the Board at least five (5) days prior to Board meetings.

Term

On going, with Chair selection yearly.

Budget & Expenses

As assigned by yearly budget

Authority

The chairman shall have the authority to develop, schedule and host social events designed to improve community interaction with approval of the Board not to exceed the assigned budget..